

URI Career Services ♦ 228 Roosevelt Hall ♦ Kingston, RI 02881 ♦ (401) 874-2311 ♦ <http://career.uri.edu>

**On-Campus Interviews, Job Fair Information, and Graduate School Expo details are all managed through RHODYNET**, Career Services' software program at <http://career.uri.edu>. This system is accessible to current URI students and to alumni by request through a brief registration process. The system is password protected to safeguard the privacy of information.

### **What are On-Campus Interviews?**

On-campus interviews or On-campus Recruitment (OCR) is part of the Recruitment Program managed by Career Services at the University of Rhode Island. OCR offers graduating students, *as well as some intern candidates*, the opportunity to apply for posted positions as far as 60 days prior to the resume submission deadline chosen by the employer. Resumes are sent electronically to employers who then choose the students they wish to interview. The entire application submission process, employer screening, interview schedule set up, and student sign-up are managed through **RHODYNET** at the Career Website. Interviews take place at Roosevelt Hall on specific dates. Students wishing to interview with companies participating in ON-CAMPUS interviews **MUST** submit resumes by the deadline dates through **RHODYNET**.

Employers register for career events and conduct on-campus interviews through **RHODYNET**. Employer information goes live once employers/recruiters have completed their registration process. Students are encouraged to research companies in advance in order to make the best use of their time. Workshops provide opportunity to learn about appropriate behavior and dress at Job Fairs and during on-campus interviews.

### **Who is Eligible to Participate in On-Campus Interviews?**

Employers choose the Graduation Date Range and majors preferred and the level of student (intern, bachelors, masters, Ph.D.). In most cases, (with the exception of internships) employers choose a current year's graduation date; while most jobs are entry-level, companies also may have opportunities for Masters and PhD level candidates as well as interns. *Any qualified student experiencing difficulty applying to a particular position of interest should immediately contact Career Services prior to the resume submission deadline date for assistance.*

### **How are On-campus Interviews different from Job Fairs?**

Job fairs are large-scale events open to **all students** and the public. They provide students and employers with a brief and informal opportunity to meet and greet and exchange information concerning job opportunities. They occur on a single day; students wishing to connect with companies at job fairs should plan their schedules in advance and discuss the date with their instructors in order to attend. No prior sign-up is necessary. Resumes are encouraged but not required.

**On-campus interviews** are FORMAL, one-to-one private meetings between one student and one employer: the date and time of the interview are determined in advance. With rare exception, only students who have submitted resumes prior to stated DEADLINE DATES and have been pre-selected may interview. Students are expected to prepare in advance through careful research, interview practice and workshops and to dress in business attire. Often the employer schedules an informational briefing the evening before the interview date and interviewing students are expected (and in some cases required) to attend.

### **When do on-campus interviews take place?**

On-campus interviews are held from mid-October through December and from February through April. **If you are graduating this year or seeking an internship**, you should plan to interview throughout the year to take full advantage of the range of companies participating. Companies participating in the fall do not necessarily participate in the spring. It is NEVER too early for students to prepare for and engage in on-campus interviewing. It is estimated that to find a job requires 6 – 12 months of advance preparation.

**How do students know which companies are interviewing, what they require, what locations are available, and what the resume submission deadline is?**

Students must be proactive in searching and accessing “company lists”-- information about on-campus interviews. These are obtained through **RHODYNET**. **Companies are added frequently, so it is imperative that students continue to monitor RHODYNET** for updates and/or set up a job search agent so that new postings will come to their email accounts. Job locations and specifics are indicated in the DETAILS section. Students should not assume that the contact location is the only location of the specific job.

**Can URI Alumni Participate?**

URI Job Seeking Alumni registered on **RHODYNET** may participate by submitting resumes to companies. In some cases, companies restrict application to the current graduating class. Alumni interested in accessing **RHODYNET** should contact Dr. Bobbi Koppel at [bkoppel@uri.edu](mailto:bkoppel@uri.edu).

**How do Students get Assistance with RHODYNET, Resume Writing, and Interviewing?**

Career Services offers resume writing workshops, resume review times, interviewing workshops and workshops in addition to walk-in career advising and individual appointments with career advisors. For a schedule of workshops & walk-in times, students may consult the Career Services website at <http://career.uri.edu>.

**Which Companies are currently Listing Jobs for On-campus Interviews?**

**All companies participating in on-campus interviews and resume drops are included in the RHODYNET** under the “Schedules” tab. By choosing “Qualified schedules,” students will see only those on-campus interviews for which they are qualified and may apply. By choosing “Future schedules”, students will see all on-campus interviews. Important: if you believe you are qualified and are unable to submit your resume, contact Career Services immediately!

**How do Students Access RHODYNET.**

Navigate to <http://career.uri.edu>.

- Click on the top of the oval **RhodyNet** button (“Students”).
  - For your User Name, use your 9 digit student ID#. For password, use the word *rams*
  - Complete all required fields (marked with an asterisk \*)
- the field **STUDENT ID#** (located at the end of the section “Personal Information”)

If you are not a current student, please email [career@etal.uri.edu](mailto:career@etal.uri.edu) for access information.

- **For on-campus interviews, select “Schedules” tab.**
- **For job fairs, select “Career Events” tab.**

For questions concerning on-campus interviews, contact Audrey Tessier, Manager of Employer Services, Career Services, at 401 874-4012 or Carolyn Thomas, Assistant Director, Career Services, at 401 874-5250.